



## DESKRIPSYON TRAVAY

<b>Tit</b>	<b>Manadjè Siveyans ak Evalyasyon</b>
<b>Òganizasyon</b>	Fondasyon MWÈM
<b>Peryòd Pèfòmans</b>	2 septanm 2024 - 30 jen 2025
<b>Lokalizasyon</b>	Mirebalais oswa Gonayiv, Ayiti ( de preferans)
<b>Estati</b>	Tan plen

### Konsènan Wòl la

Depi kòmansman ane 2022, Fondasyon MWÈM ap travay ak yon konsòsyòm patnè, tankou Blue Butterfly, Summits Education, Digital Promise, Anseye Pou Ayiti (APA), ak Model School Network (MSN) / Rezo lekòl Modèl (REM), pou prezante aprantisaj mik — konbinezon aprantisaj dijital ak ansèyman fas ak fas — nan benefis 12 lekòl primè ki soti nan rezo APA ak MSN nan zòn rural Mibalè ak Gonayiv, Ayiti. Pwojè pilòt sa a konsantre sou:

- I. Amelyore kapasite pwofesè ayisyen yo pou bay bon jan kalite aprantisaj ak teknoloji epi zouti.
- II. Ogmante disponiblite kontni dijital kreyòl ayisyen ki enpòtan sou plan kiltirèl yo pou pwofesè ak elèv yo.
- III. Amelyore aksè nan koneksyon entènèt bon kalite ak elektrisite pou lekòl yo ak rezo lekòl yo.

### Responsabilite

Manadjè Siveyans ak Evalyasyon (M&E) responsab pou konsepsyon, mete ann aplikasyon, ak sipèvize yon sistèm M&E konplè pou kolekte done ki enpòtan, swiv pwogrè, idantifye domèn pou amelyore, epi enfòme responsab pwogram desizyon y ap pran.

### Responsabilite Espesifik:

- Ede nan devlopman yon plan Siveyans & Evalyasyon ki aliyen ak objektif pwojè yo.
- Ede nan konsepsyon ak mete ann aplikasyon yon sistèm siveyans solid pou kolekte epi analize done sou aktivite pwogram nan ak rezilta yo.
- Ede nan devlope zouti ak enstriman pou kolekte done, asire bon jan kalite done ak aderans, pratik rechèch epi etik.
- Jere koleksyon, netwayaj, ak analiz done kantitatif ak kalitatif.
- Prepare rapò klè, ki kout, ak bon jan enfòmasyon sou pèfòmans pwogram nan, ki gen ladan l rapò sou pwogrè, rapò anyèl, ak rezilta evalyasyon yo.
- Fè analiz done regilye pou idantifye tandans, evalye efikasite pwogram yo, epi enfòme ajisteman pwogram yo.

### Kalifikasyon

- Lisans nan Edikasyon, Siveyans ak Evalyasyon, Devlopman Entènasyonal, oswa yon domèn ki gen rapò ak pwofil sa a.
- Eksperyans nan konsepsyon ak enplemantasyon sistèm S&E pou pwogram edikasyon an Ayiti.
- Bon jan konpreyansyon sou prensip siveyans ak evalyasyon, metodoloji, ak bon jan pratik.
- Eksperyans ak metòd koleksyon done kantitatif ak kalitatif epi analiz.
- Ekselan ladrès analiz, ekri, ak fè rapò.

- Konpetans nan Microsoft Office Suite (Word, Excel, PowerPoint) ak lojisyèl analiz done (SPSS, Stata, elatriye).
- Eksperyans nan travay ann Ayiti oswa nan yon kontèks yon lòt peyi ki devlope menm jan se yon gwo avantaj.
- Konpetans nan lang angle, franse ak kreyòl ayisyen.
- Bonjan ladrès entèpèsyonèl ak kominikasyon.
- Kapasite pou travay pou kont ak yon pati nan yon ekip.
- Angajman pou jistis sosyal ak amelyore opòtinite edikasyonèl pou timoun yo.

### **Konsènan Fondasyon MWÈM**

Depi lane 2002, Fondasyon MWÈM fè pwomosyon eritaj peyi Dayiti atravè pwodiksyon miltimedya ki ranfòse idantite ayisyen an epi prezante yon imaj pozitif sou Ayiti nan mond lan. Atravè konpreyansyon li sou pwodiksyon, difizyon, edikasyon, fotografi, videyo, sinema, ak miltimedya, Fondasyon MWÈM te kreye epi delivre pwodiksyon miltimedya kiltirèl ak edikasyon ki gen gwo enpak sou plizyè dizèn ak milye ayisyen atravè peyi a. Fondasyon MWÈM pwodui ak distribye Lakou Kajou, yon pwogram medya edikatif aklame pou jèn timoun ayisyen ki devlope alfabetizasyon, matematik, syans, ak ladrès pwososal. Pwogram Lakou Kajou Fondasyon MWÈM ak patnè li yo Anseye Pou Ayiti, Blue Butterfly, Digital Promise, Model School Network, ak Summits Education ap pilote yon modèl inovatè pou aprantisaj miks ki anrichi edikasyon atravè yon konbinezon de kontni kiltirèl ki enpòtan, amelyore enfrastrikti teknoloji, ak rich devlopman pwofesyonèl nan kèk kominote rural ayisyen yo.

---

### **Pou Aplike**

Tanpri voye yon imèl ak atik sa yo nan [enfo@lakoukajou.ht](mailto:enfo@lakoukajou.ht):

- Yon CV ak nenpòt dokiman sipò
- Yon lèt motivasyon ki gen enfòmasyon sa yo:
  - 2 ak 3 konpetans espesifik oswa eksperyans ou ka kontribye nan wòl sa a
  - Yon fè ki te make w nan akonplisman travay ki demontre kapasite w pou fè wòl sa a avèk siksè
  - Kapasite ak estrateji ou panse ki enpòtan pou byen jere yon pwojè



## JOB DESCRIPTION

<b>Job Title</b>	<b>Monitoring and Evaluation Manager</b>
<b>Organization</b>	Fondasyon MWÈM
<b>Period of Performance</b>	September 2, 2024 - June 30, 2025
<b>Location</b>	Mirebalais or Gonaives, Haiti (preferred)
<b>Status</b>	Full time

### About the Role

Since early 2022, Fondasyon MWÈM has been working with a consortium of partners, including Blue Butterfly, Summits Education, Digital Promise, Anseye Pou Ayiti (APA), and Model School Network (MSN), to introduce blended learning — the combination of digital and face-to-face instruction — to 12 primary schools from the APA and MSN networks in the rural areas of Mirebalais and Gonaives, Haiti. This pilot project focuses on:

- I. Improving the capabilities of Haitian teachers to deliver high-quality learning using technology and tools.
- II. Expanding the availability of culturally relevant, standards-aligned, Haitian-Creole digital content to teachers and students.
- III. Improving accessibility to broadband connectivity and electricity for schools and school networks.

### Responsibilities

The Monitoring & Evaluation (M&E) Manager is responsible for designing, implementing, and overseeing a comprehensive M&E system to collect relevant data, track progress, identify areas for improvement, and inform program decision-making.

#### Specific Responsibilities:

- Assist in the development of a Monitoring & Evaluation plan aligned with project objectives.
- Design and implement a robust monitoring system to collect and analyze data on program activities, outputs, and outcomes.
- Develop data collection tools and instruments, ensuring data quality and adherence to ethical research practices.
- Manage the collection, cleaning, and analysis of quantitative and qualitative data.
- Prepare clear, concise, and informative reports on program performance, including progress reports, annual reports, and evaluation findings.
- Conduct regular data analysis to identify trends, assess program effectiveness, and inform program adjustments.

### Qualifications

- Bachelor's degree in Education, Monitoring & Evaluation, International Development, or a related field.
- Experience designing and implementing M&E systems for education programs in Haiti.
- Strong understanding of monitoring and evaluation principles, methodologies, and best practices.
- Experience with quantitative and qualitative data collection and analysis methods.

- Excellent analytical, writing, and reporting skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) and data analysis software (SPSS, Stata, etc.).
- Experience working in Haiti or a similar developing country context is a strong plus.
- Fluency in English, French, and Haitian Creole.
- Strong interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Commitment to social justice and improving educational opportunities for children.

### **About Fondasyon MWÈM**

Since 2002, Fondasyon MWÈM has been promoting the heritage of Haiti through multimedia productions that strengthen Haitian identity and present a positive image of Haiti to the world. Through its understanding of production, dissemination, education, photography, video, cinema, and multimedia, Fondasyon MWÈM has created and delivered high-impact cultural and educational multimedia productions for tens of thousands of Haitians across the country. Fondasyon MWÈM produces and distributes Lakou Kajou, an acclaimed educational media program for young Haitian children that builds literacy, math, science, and prosocial skills. Fondasyon MWÈM's Lakou Kajou program and its partners Anseye Pou Ayiti, Blue Butterfly, Digital Promise, Model School Network, and Summits Education are piloting an innovative model for blended learning that enriches education through a combination of culturally relevant content, improved technology infrastructure, and rich professional development in selected rural Haitian communities.

---

### **To Apply**

Please email the following items to [enfo@lakoukajou.ht](mailto:enfo@lakoukajou.ht):

- A CV and any supporting documentation
- A cover letter that briefly addresses the following:
  - 2-3 specific skills or experiences that you would contribute to this role
  - One work accomplishment that demonstrates your ability to do this role successfully
  - The capacities and strategies you think are key to successful project management