Job Description

**Environmental Compliance Specialist**

**USAID Haiti Programme d’Appui à la Rentabilisation de l’Elevage (PARE)**

**Cap Haitien, Haiti**

**Activity Summary:**

The USAID/Haiti Programme d’appui à la rentabilisation de l’élevage (PARE) is a five-year activity implemented by Land O’Lakes Venture37. The PARE activity aims to improve the resilience capacities to enable households and communities to withstand recurrent shocks and stresses, while helping them experience increased food security. The purpose of PARE is to increase the resilience of households and communities in the Northern and Southern Resilience Focus Zones through the improvement of the livestock market system. Its three main objectives are to:

1) Improve productivity of the livestock sector in the resilience focus zones;

2) Increase the accessibility of inputs and services in the livestock market system; and

3) Improve marketing and private sector engagement in the sector.

The activity aims to advance livestock production (cattle, poultry, goats, sheep, eggs, and dairy) market systems and to diversify incomes to increase the resilience of communities in two Resilience Focus Zones (RFZ) - one is located in the southern region (South Department) and the other in parts of the north (North, Northeast and Plateau Central Departments). The Activity will address key opportunities and constraints to increase livestock productivity, facilitate private sector engagement, and manage environmental and natural resource considerations. PARE will build upon lessons learned from past USAID and other donor funded activities and will coordinate closely with existing and planned USAID and other development partner programs and will align with the Government of Haiti’s priorities.

**About the Organization:**

Land O'Lakes Venture37 is a 501(c)(3) nonprofit committed to helping communities around the world build economies by strengthening local agriculture, helping agribusinesses create jobs and linking farmers to markets. Since 1981, it has implemented over 315 integrated dairy, livestock and crops development programs in nearly 80 countries — creating lasting impact by linking farmers, businesses, and the public and private sector in local and global contexts. Land O’Lakes Venture37’s long-standing affiliation with Land O’Lakes, Inc. sets it apart. Land O’Lakes, Inc. is one of America’s largest farmer-owned cooperatives. It supports Land O’Lakes Venture37 project implementation with nearly 100 years of expertise in dairy, animal nutrition, crop inputs and agricultural insights and technologies. This gives Land O’Lakes Venture37 development projects a unique global view of agriculture, food and the power of well-functioning market systems. Land O’Lakes, Inc. supports these efforts as part of its enterprise purpose of Feeding Human Progress at home and around the world.

**Position Summary:**

The Environmental Compliance Specialist is responsible for PARE activity compliance with USAID’s environmental rules and regulations so that the activity prevents and/or mitigates any potential environmental risks. They will help to determine and set up the activity’s environmental monitoring system. In accordance with the approved PARE Environmental Mitigation and Monitoring Plan (EMMP), the Environmental Compliance Specialist will facilitate the training of staff and partners on the appropriate environmental risk mitigation measures relevant for PARE interventions and, especially for subgrantee recipients. They will ensure sufficient environmental monitoring plans are put in place for each grant partnership and that sufficient data is collected for PARE’s required environmental reports (such as the Environmental Mitigation and Monitoring Report or EMMR). The Environmental Compliance Specialist will also perform cross-cutting duties in coordination with the project’s technical, operational, and Monitoring, Evaluation and Learning (MEL) staff. This position is located in the PARE office in Cap Haitien. The Environmental Compliance Specialist will report directly to the Chief of Party.

**Position Summary and Primary Responsibilities:**

* Review the Initial Environmental Examinations (IEEs), Environmental Mitigation and Monitoring Plans (EMMPs), Haiti PERSUAP, and other formal 22 CFR 216 regulations to ensure that the PARE Activity is implemented in compliance with the prescribed environmental and climate risk requirements;
* Work directly with assigned technical leads in the North and South resilience focus zones (RFZs) and prospective grant partners during the co-creation phase of grants to ensure environmental risks are being identified and addressed and structured to appropriately monitor and mitigate environmental and climate risks as required in the approved EMMPs;
* Update the PARE EMMP annually and when appropriate;
* Develop the required Environmental Screening Form (ESF) and verify the appropriate EMMP reference for each activity;
* Conduct field visits, as necessary, for the collection of data and information to be used for the preparation of EMMPs, ESFs and other environmental compliance documents;
* Monitor the implementation of activities to ensure compliance with mitigation measures prescribed in the EMMPs;
* Travel to the field to complete due diligence on tools development and compliance issues, trainings
* Coordinate with the Resilient Market Systems Facilitators and technical staff to ensure the quality and responsiveness of environmental technical assistance;
* Contribute to preparing and providing training modules across partnerships to ensure environmental risk mitigation concerns are properly integrated and addressed in each partnership;
* Act as a subject matter expert with USAID, implementing partners, relevant government of Haiti counterparts, the private sector, and other public and private stakeholders in conversation focused on environmental compliance, environmental risk mitigation, and climate risk management;
* Provide periodical updates to the Chief of Party (COP) on the implementation of the activities, flag potential issues, and raise concerns on the quality of the works as they occur;
* Develop materials and provide training on environmental compliance and climate risk management to PARE staff to ensure adequate and efficient implementation of the planned activities;
* In collaboration with the technical team, develop and maintain a monitoring system to ensure that all reasonably foreseeable adverse environmental impacts associated with the project are prevented or mitigated;
* Lead the writing of the environmental compliance section of the Quarterly Reports, Annual Reports, Annual Workplans, and the annual Environmental Mitigation and Monitoring Report; and
* Other duties as assigned by the COP.

**Required Skills and Qualifications:**

* A Bachelor’s Degree with a major in Environmental Conservation, Biology, Chemistry, Agriculture or other related fields;
* At least four (4) years of experience in environmental compliance or related fields;
* At least 2 years of experience with USAID environmental compliance requirements;
* Excellent analytical and technical writing skills;
* Experience conducting training, training of trainers, and organizational capacity building;
* Ability to communicate effectively, instilling trust and confidence;
* Excellent interpersonal oral and written communication and presentation skills;
* Demonstrated experience working in complex environments, working across different cultures, and delivering impacts within agreed timelines; and
* Fluency in Creole oral and written English and French.

**Desired**:

* Experience in Agriculture or Livestock is highly desirable; and
* Experience working on projects with a significant grants component to facilitate private-sector and locally led development approaches
* Familiarity with Market Systems Development or Market Systems Resilience approach is highly desirable

**Location of Assignment:**

The Environmental Compliance Specialist will be based in the Cap-Haitien office of the PARE Activity, with frequent travel through the Northern and Southern Resilience Zones.