**Agriculture Coordinator - Fishing**

**Job Description**

JOB TITLE: Agriculture Coordinator - Fishing

**REPORTS TO**: BHA Manager

**WORK LOCATION**: Port-au-Prince, Haiti

**SCHEDULE:** 40-48 Hour per week

**CLOSING DATE:** October, 31 2023

World Relief (WR) is an international non-governmental organization with offices in 20 countries in Africa, Asia, the Caribbean, and the Middle East. WR’s mission is the mobilize the church to serve the most vulnerable, and WR works through churches and other community groups in the areas of health and nutrition, agriculture, savings, water, sanitation and hygiene, and peacebuilding, both in relief and in development capacities. World Relief has been operating in Haiti since 1993.

***The key responsibilities of the role include the following:***

**Monitor, track and support the facilitation and coordination of Community-Based Fisheries initiatives across the Pacific Islands region**

* Identify, monitor and track Community-Based Fisheries initiatives across Haiti
* Oversee the development and maintenance of a database, or similar, to track the progress of these CBF initiatives, and to produce summary reports of CBF activities across Haiti
* Oversee the finalisation and maintenance of the SPC CBFM web portal for capturing and sharing CBF-related information and materials.

**Oversee the regional implementation of A New Song for Coastal Fisheries – Pathways to Change: The Noumea Strategy, including supporting, facilitating and preparing regular assessments of progress, and reviews of the framework and performance indicators**

* Oversee the promotion and implementation of the long-term and medium-term outcomes of A New Song for Coastal Fisheries – Pathways to Change: The Noumea Strategy (‘New Song’)
* Monitor progress and identify and address critical issues in a timely manner
* Support, facilitate and prepare regular assessments of progress of the ‘New Song’ initiative

**Lead the regional coordination, support, and promotion of the scaling of community-based fisheries management in Haiti and Territories**

* Oversee the application of the Haiti Framework for Action on Scaling up Community-Based Fisheries Management:
* Provide assistance to PICTs in producing national CBFM scaling up strategic approaches
* Lead the documentation and dissemination of progress, lessons, and case studies of the scaling-up and scaling-out of CBFM

**Manage and facilitate the organisation, secretariat support, promotion and running of the annual Community-Based Fisheries Dialogue**

* Manage and facilitate the organisation of the annual Community-Based Fisheries Dialogue (CBFD)
* In collaboration with the CBFD Advisory Group (CBFD-AG), oversee the processes for selecting the CBFD Convenor and Vice-Convenor, support the national processes for identifying and selecting the CBF CSO and other NSA representatives to the CBFD
* Assist the Convenor and CBFD-AG with preparing the CBFD agenda
* Assist the CBFD Convenor and CBFD-AG to review and adjust the CBFD process to be an efficient and effective regional mechanism
* Prepare annual budgets for the CBFD and assist the FAME Deputy Director (CF&A) to secure funding for organising and running the CBFD

**Unit leadership, administration, communication and staff supervision**

* Leads the CBF unit of the section, including managing CBF staff, the development of work plans and conducting performance appraisals
* Assists the Principal Fisheries Adviser (Management & Livelihoods) in developing and reporting on the Section’s annual work plan
* Produces reports for all activities undertaken in the appropriate format for the activity
* Contributes to Programme and Divisional publications, such as the Fisheries Newsletter and the Coastal Fisheries Report Card

For a more detailed account of the key responsibilities, please **refer to the online job description.**

***Key selection criteria***

**Qualifications**

* Postgraduate qualification in coastal fisheries management, or a related discipline

**Technical expertise**

* At least 10 years of direct relevant experience working and advising on community-based fisheries or community-based fisheries management, preferably in Haiti
* At least 5 years of experience in staff management, team leadership and project management
* Ability to interact well with the local communities in Haiti.
* Experience working with local non-governmental organisations, civil society organisations or other non-state actors
* Proven ability to facilitate stakeholder consultations to reach a workable solution
* Experience with training and mentoring counterparts and supervising attachments and staff
* Experience working with PC systems and MS Office/365 and Teams software
* Willingness and demonstrated capacity to travel and undertake overseas assignments in SPC member countries, sometimes under difficult physical conditions

**Language skills**

* Excellent communication skills (oral and written) in French & English, with the capacity to engage effectively with government, public and community audiences
* Excellent cross-culture communication and teamwork skills

**Interpersonal skills and cultural awareness**

* Demonstrated capability for collaborating and working in an integrated programme involving colleagues from several different countries, cultures and academic backgrounds
* Understanding of current Haiti regional coastal fisheries administrations, and experience of working with gender, culture and human rights issues relating to coastal fisheries and communities

**HOW TO APPLY**

Please send your applications to the following email address: wrhadmin@wr.org with “**Agriculture Coordinnator - Fishing**" in the subject line. Attach the following documents: Cover letter, Curriculum Vitae, Degree & Certificates obtained.