**Wash Field Officer**

**Job Advertisement**

JOB TITLE: Wash Field Officer

**REPORTS TO**: WASH Coordinator

**WORK LOCATION**: Les Cayes (South Department) Haiti

**SCHEDULE:** 40-48 Hour per week

**CLOSING DATE :** January 24,2023

World Relief (WR) is a global Christian Humanitarian and international non-governmental organization that brings sustainable solutions to the world’s greatest problem-disasters, extreme poverty, violence, oppression, and mass displacement. We partner with local churches and community leaders in the US and abroad to bring hope, healing and transformation to the most vulnerable. WR’s mission is to mobilize the church to serve the most vulnerable, and WR works through churches and other community groups in the areas of health and nutrition, agriculture, savings, water, sanitation and hygiene, and peacebuilding, both in relief and in development capacities. World Relief has been operating in Haiti since 1993.

**Purpose of Position:**

This position is central to the designing, planning, implementation, monitoring and evaluation of WR Hait WASH activities in South Department operations.

The field officer will be responsible for building capacities of key community own resource persons to facilitate and implement sanitation and hygiene promotion activities in the community and institutions (schools and reception centers) to improve key sanitation and hygiene practices including safe disposal of human and animal waste, safe handling of drinking water, hand hygiene, solid waste management and menstrual hygiene management. The staff is also expected to be responsible for the entire process of management of the field WASH activities

He/she will oversee effective management and relationships with relevant internal and external stakeholders. Oversee the interventions throughout the project cycle, including field budget oversight (expenditure planning and monitoring together with the WASH Coordinator. Lead in preparing and developing high-quality program plans, including WASH infrastructures BOQ (Bill of quantities), project Monitoring, Evaluation, Accountability, and Learning of all BHA Project WASH component and procurement plans, project progress and quality donor reports

**Overall Job Duties and Responsibilities:**

* Plan, coordinate, facilitate and create reports of WASH training and workshops for community-based WASH staff e.g. hygiene promoters, beneficiaries, teachers, WASH committee members among others.
* Provide technical support and supervision to WASH community-based staff to empower them to fulfil their tasks and improve their performance
* Coordinate with partners and stakeholders including UN bodies, Local government, NGO and community partners to optimize WASH supports and resources in the project site through developing sounds relationship and synergies among the WASH programs in the department.
* Maintain day to day communication with WASH Coordinator and key WASH partners in order to implement WASH activities in harmonized, efficient and equitable manners.
* Develop effective community engagement strategies and implement them with community-based WASH staff to promote community ownership in WASH related service delivery
* Contribute to the development/establishment of WASH approaches, strategies and activities which fit in the context of the project site and in line with the directions of humanitarian assistance and guided by analysis of WASH sector needs and priorities.
* Monitor and report on the use of sectoral program resources (financial, administrative and other), verify compliance with approved allocation/organization rules, regulations and donor commitments, standards of accountability and integrity.

**Sanitation and Hygiene**

* Together with hygiene promoters, WASH committees and community leaders, conduct assessments to understand barriers and motivators for promoting key sanitation and hygiene practices and behaviors.
* Develop effective social and behavioral change intervention strategies for promoting key sanitation and hygiene practices and behaviors based on identified barriers and motivators. Support hygiene promoters to carry out these strategies through regular hygiene promotion activities and community dialogues to engage communities to foster their initiatives to improve their sanitation and hygiene
* Provide technical assistance for the community agents and beneficial communities on construction/installment of WASH related facilities e.g. toilet, hand washing facility and dish rack, etc.
* Coordinate with Community Leaders, Religious Leaders, hygiene promotors & education partners and schools to implement appropriate sanitation, identify star community, school awarding and any other activities to promote sanitation and hygiene among community and school going children
* Conduct community awareness creation sessions on menstrual hygiene management. This includes dialogues with leaders including religious leaders and any other trusted persons in the community
* Work together with incentive sanitation cleaners, market committees and any other groups and individual to remove the waste from the residential and communal spaces, dispose the waste and manage existing disposal site properly. Develop a strategy for sustainable solid waste management service for the future implementation
* Develop sanitation marketing strategies with CBOs and private sectors for sanitation and hygiene and involve hygiene promoters in carrying out sanitation marketing activities.

**Project Implementation, Monitoring and Evaluation**

* Work with the health partners on how to interpret and use data/findings to guide targeted interventions and decision making
* Work closely with the MEAL field officers to conduct routine KAP surveys and latrine census.
* Timely development of monthly, quarterly, semi-annual and annual performance reports and highlighting success stories arising from the field
* Represent the organization as required in field inter-agency and government coordination meetings and if initiate the coordination forum by liaising with other organizations working in the operational area where appropriate.
* Carry out any other task as requested by the supervisor

**Required Education Qualifications**

* Bachelor's degree in public health/environmental health from a recognized university
* Knowledge of SPHERE, WHO and national quality standards
* Be a registered/licensed member of the relevant body
* Additional course or personal learning on community development, livelihood, project and business management is an asset

**Relevant Experience**

* Minimum 3 years relevant work experience in the area of WASH and at least 1 year in humanitarian setting.
* Experience in capacity building for community own resource persons or community-based staff
* Experience in intervention projects with strong community involvement
* Experience in partner and stakeholder coordination
* Experience in designing and implementing social and behavior change communication

**Skills and competencies**

* Ability to observe and understand cultural and social contexts and reflect the understandings in programming
* Excellent analytical and report writing skills
* Strong community engagement and facilitation skill
* Ability to infuse positive energy to the team
* Attention to detail, keen at following procedures and meeting deadlines
* Ability to organize tasks simultaneously and prioritize work
* Strong verbal and written communication skills
* French and English language proficiency: very good (writing, reading, and speaking).
* Strong interpersonal skills working with cross cultural and multi diverse teams
* Ability to build strong working relationships for partnerships
* Standards of Professional Conduct especially on integrity, service, and accountability

**Desirable**

* Knowledge of WR’s target areas in South & South East Departments and understanding of the humanitarian crisis in Haiti
* Proven capacity for policy development, and long-term strategic planning
* An appreciation of WASH in health facilities and outbreak preparedness and/or response.
* Experience working with CLA and other participatory approaches

**Code of Conduct**

* Haiti is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants, or others, are treated with respect and dignity.
* We are committed to the core principles and take affirmative steps regarding the prevention of sexual exploitation and abuse and Persons Trafficking laid out by the UN Secretary-General and IASC. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and adhere to the Haiti Code of Conduct Policies and values at all times.
* Team members are required to complete mandatory Code of Conduct e-learning courses upon hire and on an annual basis and to disclose all potential and actual violations of our Code of Conduct, which may include Conflicts of Interest, Fraud, Corruption, Discrimination or Harassment.

Together we can reinforce a *culture of respect, integrity, accountability and transparency as we move “Forward Together”*.

* For World Relief staff, strong commitment to the mission, vision, and values of World Relief is essential, and Christian faith is a prerequisite for employment, based upon United States federal guidelines provided in Title VII of the Civil Rights Act of 1964.
* World Relief is both an equal opportunity employer and a faith-based religious organization. This means that we conduct hiring without regard to race, color, ancestry, national origin, citizenship, age, sex, marital status, parental status, membership in any labor organization, political ideology, or disability of an otherwise qualified individual.
* The status of World Relief as an equal opportunity employer does not prevent the organization from hiring staff based on their religious beliefs, so that all staff share the same religious commitment.

**FEMALE CANDIDATES ARE ENCOURAGED TO APPLY!**

**HOW TO APPLY**

Please send your applications to the following email address: wrhadmin@wr.org with “**Wash Field Officer**" in the subject line. Attach the following documents: Cover letter, Curriculum Vitae, Degree & Certificates obtained.