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### REQUEST FOR QUOTATION/DEMANDE DE DEVIS

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**J/P HAITIAN RELIEF ORGANIZATION** **(J/P HRO)**

#6, Rte de Puits Blain,

Port- au-Prince, Haïti

Télé: (509) 2227-6678 / 2227-6676

E-Mail :www.jphro.org

**RRRRRRRRRRRRRRRRRRR**

**Reference: Request number 3004**

**Date: November 29, 2021**

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 | **J/P HRO CONTACT/CONTACT J/P HRO:**Name/Nom: Emanes LaurentTelephone: 509 2227 6678 E-mail: procurementgroup@jphro.org |

Dear Sir /Madam;

**J/P HRO** is seeking qualified suppliers to provide a price quote for the following items. Please refer to the TERMS **and CONDITIONS** (Page 2) in preparing your quotation and ensure that your quotation reaches J/P HRO.

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| **Item** | **Package** | **Item length or weight** | **Quantity to order** |
| See list attached to this document. |  |  |  |  |

**TERMS and CONDITIONS OF QUOTATION**

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| **Delivery Terms**  | Items to be delivered by the supplier. A Purchase Order (PO) will be sent to the supplier for each requested quantity to be delivered according to the delivery schedule. Upon receiving a PO, the supplier must deliver the items within 24 hours. If this deadline is not respected, J/P HRO will look for the items elsewhere. Except in case of force majeure. |
| **Delivery Place**  | 34,  Rue Toussaint Louverture , Cayes, Haiti |
| **Delivery date**  | See schedule attached. |
| **Payment Terms**  | Payment after each delivery. |
| **Additional Terms & Conditions*** Supplier will be fully responsible for the security of the items during transportation until delivery to the J/P HRO office in Les Cayes. J/P HRO will pay only for items received ;
* Supplier will be responsible for the kits preparation (see the quantity per kit in the document attached) ;
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| **Quotations presentation requirements:**The quotation shall contain the following documents:* Company legal identity (Trade license or other legal documents),
* Detailed description of the quoted items.
* Quotation in USD excise and other duties or taxes (other currency shall be converted in HTG at the J/P HRO operational rate of exchange use by the J/P HRO Finance on the day of competition).
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| **Submission of offers:*** **Offer shall be marked with the note: Request number 3004.** Offer must be submitted in hard **no later than December 1st, 2021 @ 1h00 PM.**
* Address to submit the offer**: 6, route de Puits-Blain, Frères, Pétion-Ville.**
* Submit your quotation on company letterhead duly signed and stamped by an authorized person of the company and delivered to the J/P HRO Office in a sealed envelope.
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